# PREPARETO BE AMAZED...



THE MOST ADVANCED DOCUMENT WRITER & MORE

# INTRODUCING...



THE CLEVER FINGER MANAGEMENT SYSTEM

## MANAGEYOUR BUSINESS THE CLEVER WAY



- Legal Requirements
- Document
- M.S.D.
- RA's Risk Assessment
- Skills Matrix
- Site Audit
- Audit Schedule
- M.R.M
- Records
- I.A.R.

- Processes
- Toolbox
- S.W.M.S
- Computer Backup
- S.M.P
- F.M.P
- PM.P
- Forms
- Site Inductions including Sub-Contrators
- + More

Simpler Faster Easier Clever!

# INTRODUCING CLEVER FINGER



Clever Finger is a new way to:

- . Communicate
- . Record
- . Store
- . Send

Simpler Faster Easier Clever!

# **SMART FORMS**



Clever Finger converts all your forms into electronic smart forms, enabling them to be used on site, filled in, signed off and forwarded along to your head office via email, with just the press of a button.

Clever Finger has GPS which provides your head office with : - Location, Start up & finish times.

Clever Finger allows you to capture digitally all forms of documentation, for example: delivery dockets can be captured in your digital Diary....

# **IMMEDIATE**



Clever Finger can do more, quicker, simpler:

Take and insert photos where you want in your document Drop down menus for quick selection Take GPS Location where you want in your document Signature where you want in your document Email from within the document

Clever Finger ensures by the minute communication between the field and office with management fully informed at all times.

No more lost paperwork, no more filing, no wasting time.

# SIMPLE TO USE



Clever Finger has been designed to be simple and easy to use. Straight forward commands, large text and in everyday terminology.

Designed to be used by all personnel, even those who have never seen a computer before!

And we make sure you have a smooth time because we train all users.

Yes, we come to you and run a training session

# MOST ADVANCED



At last a program that converts all your forms, the way you want them.

It offers immense possibilities in terms of fast form filling, sending, and capturing information on the go...

Just imagine having the ability to know what is happening at any of your workplaces at any point in time....







# **USER FRIENDLY & GREEN**



Whether you're in the office or on-site, the familiar tablet interface makes it easy!





Eliminating

paper wastage is

environmentally

friendly.

















# SMART FEATURES



# REALTIME GPS LOCATION

Lock your form in with real time GPS location. This will confirm where the form was actually created. Making your inspections more accountable, verifiable and enhancing their integrity by eliminating the opportunity of tampering. And to do all this you don't even have to open any new application. Everything is integrated into Clever Finger.



### RECORD SIGNATURES

Take signatures on the form, in any part of the form you wish. Clever Finger gives you a smooth signature pad to take anyone's signature on the pad easily anywhere any time. All signatures are protected by the security encryption in built into Clever Finger program.



## KEEP ACCURATE RECORDS USING PHOTOGRAPHS

No need to carry your camera with you or use your mobile to take a photo. Clever Finger is capable of taking pictures and adding it to your form exactly in the desired position.



# CREATE PDF DOCUMENTS ON THE FLY

Clever Finger uses a clever PDF engine to generate PDF's on the fly as documents are emailed.

Not only does this save time it reduces paperwork and saves the environment.



# WHAT DOESTHE PROGRAM DO?

- 1. You can complete your forms very quickly by screen touch.
- 2. You can email them back to your office and/or store them on the Tablet from within Clever Finger (no need to save, open email, insert doc etc.).
- 3) You can have any document anywhere without printing it on paper.
- 4. You can take photos from within the document and insert them in your document where you want.
- 5. You or anyone else can sign on the screen and insert the signature in your document where you want.

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# WHAT DOES THE PROGRAM DO?



- 6. You can select date by touch from calendar and insert it in your document where you want.
- 7. You can record a location by GPS from within the document and record it in the document.
- 8. You can quickly select applicable items (such as people, tools,machines etc.) from pre-made drop-down lists.
- You can score each item and the document will automatically add total.
- 10. You can also type in the old fashion way!

## **IDEAL FOR:**

Completing and sending

Checklists,

Invoices,

Purchase Orders,

Inductions,

Job Sheets,

Job Safety Analysis/SWMS,

Registers,

Inspection Records...

the potential is endless.

Designed specifically

for Android Tablet

